

# Co-Curricular and Academic Interaction Council Indian Institute of Technology Delhi

## General Body Meeting (GBM)

2024-25

### AGENDA

#### 1. Change in the Structure of CAIC.

**Proposed change 1.1:** Restructuring of the **Deputy General Secretary, Co-curricular and Academic Outreach** Post

- a) It is proposed that the position of **Deputy General Secretary, Co-curricular and Academic Outreach** be renamed to **Deputy General Secretary, Co-curricular Activities**.
- b) The **Deputy General Secretary, Co-curricular Activities** shall be an elected position.
- c) A separate **Academic Outreach** body shall be established under the supervision of the *Associate Dean, Outreach and New Initiatives (ADONI)*.
- d) The electorate for the position of *Deputy General Secretary, Co-curricular Activities* shall comprise:
  - i. All incoming Overall Coordinators of Departmental Societies and Technical Clubs under CAIC,
  - ii. All outgoing Overall Coordinators of Departmental Societies and Technical Clubs under CAIC,
  - iii. All outgoing Coordinators of Departmental Societies and Technical Clubs under CAIC.
  - iv. Outgoing General Secretary CAIC
  - v. Outgoing Deputy General Secretary, Co-curricular Activities
- e) Nominations for the position shall include:
  - i. Outgoing Overall Coordinators of Departmental Societies and Technical Clubs under CAIC,
  - ii. Incoming Overall Coordinators of Departmental Societies and Technical Clubs under CAIC,
  - iii. Outgoing Coordinators of Departmental Societies and Technical Clubs under CAIC.

- f) An additional Co-OC for Tryst will be nominated by a panel consisting of the outgoing and incoming General Secretaries, and the Deputy General Secretaries (Co-curricular Activities), ADONI and Chairperson Tryst.

**Proposed Change 1.2:** Introduction of the *Deputy General Secretary, Academics* Post

- a) A new position of *Deputy General Secretary, Academics* shall be created.
- b) The *Deputy General Secretary, Academics* shall be assisted by:
  - i. *Secretary (Undergraduate),*
  - ii. *Secretary (Masters),*
  - iii. *Secretary (PhD).*
- c) The positions of *Deputy General Secretary, Undergraduate Research and Curriculum* and *Deputy General Secretary, Postgraduate Research and Curriculum* shall be discontinued, and their responsibilities subsumed under the new structure.
- d) The *Deputy General Secretary, Academics* shall be an elected position.
- e) The **electorate** for the *Deputy General Secretary, Academics* shall consist of:
  - i. All incoming and outgoing conveners.
  - ii. Outgoing General Secretary CAIC
  - iii. Outgoing Deputy General Secretary, Curricular Activities
  - iv. Outgoing Secretary UG
  - v. Outgoing Secretary Masters
  - vi. Outgoing Secretary PhD
- f) Nomination for the post of Deputy General Secretary, Academics position shall include:
  - i. Incoming and outgoing UG conveners.
  - ii. Incoming and outgoing PG conveners.
  - iii. Outgoing Secretary UG
  - iv. Outgoing Secretary Masters
  - v. Outgoing Secretary PhD
- g) The *Secretary (Undergraduate), Secretary (Masters),* and *Secretary (PhD)* shall each be elected positions.
- h) The electorate for each *Secretary* position shall consist of:
  - i. The respective incoming and outgoing conveners from the corresponding undergraduate, master's, or PhD Conveners.
- i) Nomination for the post of Secretaries' positions shall include:

- i. The respective incoming and outgoing conveners from the corresponding undergraduate, master's, or PhD programs.
- j) The Secretaries will be Ex-officio representatives to the BAP and the Senate for the student position that the CAIC shall nominate.

### **Proposed change 1.3: Change in the Electorate for the CAIC General Secretary Position**

- a) It is proposed to amend the electorate for the position of *General Secretary, CAIC*.
- b) The electorate shall now include:
  - i. Outgoing General Secretary, CAIC
  - ii. Incoming and Outgoing UG Convener
  - iii. Incoming and Outgoing PG Convener
  - iv. Outgoing Secretary to Departmental Societies
  - v. Outgoing Secretary to Technical Clubs
  - vi. Outgoing Deputy General Secretaries
  - vii. Incoming and Outgoing Overall Coordinators of Departmental Societies and
  - viii. Incoming and Outgoing Overall Coordinators Technical Clubs under CAIC.
- c) Note that chapters will not be included in the electorate of this election.
- d) The nomination for the post of CAIC General Secretary, CAIC shall remain unchanged
  - i. Incoming or outgoing UG conveners.
  - ii. Incoming or outgoing PG conveners.
  - iii. Outgoing Deputy General Secretary Academics

[CAIC New Structure.pdf](#)

## **2. Inclusion of Advisory Panel in the Structure of Co-curricular Bodies under CAIC**

- a) It is proposed to modify the current structure of the Co-curricular bodies under CAIC by introducing an *Advisory Panel* consisting of **two members**.
- b) The *Advisory Panel* shall be included in addition to the existing structure, which comprises:
  - a. One *Overall Coordinator*,
  - b. Eight *Coordinators*,
  - c. Sixteen *Executives*.

3. The Design Society chapter has been approved by the EC and has been forwarded to the General Body (GB).
4. The Applied Mechanics Society chapter has been approved by the EC and has been forwarded to the General Body (GB).